

## INFORMATION ON THE PROCESSING OF PERSONAL DATA - CUSTOMERS

(General Data Protection Regulation - GDPR 2016/679)

Pursuant to and in compliance with articles 13 and 14 of the Regulation (EU) 2016/679, General Regulation on Data Protection (hereafter "GDPR"), we inform you that the personal data you provided and / or acquired by Sisam relating to contracts / precontractual contacts will be processed, also with the aid of electronic devices from Sisam Agenti Srl and / or through third parties, for purposes here below with the legal basis of reference and the duration of treatment:

	Purpose	Data Handled	Legal Basis	Duration of Treatment
1	Purposes strictly related to the sale of goods and/or use of services, to the contract execution, to the management of purchase orders of products included in the offer and for the management of the operational and commercial activity related to the contract and to the pre-contractual activities.	Personal data and contacts and payment data. Data related to judicial proceedings Data related to debt behaviour and economic solvency, data related to reliability for payments, data related to the performance of economical activities	Contract which the subject is part of.	10 years since the end of the contractual relationship
2	Purposes related to fiscal obligations, accounting obligations and other legal provisions.	Personal data and contacts and payment data. Data related to judicial proceedings Data related to debt behaviour and economic solvency, data related to reliability for payments, data related to the performance of economical activities	Law of the member State (fiscal regulations, accounting regulations and other legal provisions)	10 years since the end of the contractual relationship

The provision of data for the aim referred to in point 1, 2 is not voluntary but necessary to execute / continue the contract. Without those data to supply the services / goods object of the contract will not be possible. So any denial to provide those data could determine the impossibility to receive the services object of the contract.

The Owner of your personal data Processing is Sisam Agenti Srl, responsible towards you for the legitimate and proper use of your personal data and that you could refer to for any information or request to the following contacts:

Data Processing Owner: Sisam Agenti Srl

Location: Livorno, Scali Cerere n. 15

Contacts and contact details (for the Livorno office):

Telephone: +39 0586/243790

E-mail: [privacy@sisam.it](mailto:privacy@sisam.it)

PEC: [alessandro.andreani@cert.sisam.it](mailto:alessandro.andreani@cert.sisam.it)

Data will be processed in compliance with the confidentiality and safety current regulations.

Your data could be transferred outside the European Economic Area. In this case, Sisam Agenti ensures that the processing of your personal data by these subjects whom data are transferred to is made in accordance with the European Regulation 679/2016. Always in line with the suitable principles set out in Article 45 of the GDPR 2016/679, relatively to the subsistence of a decision from the European Commission or in the absence of such decisions in accordance with Article 49, paragraph 1, point b, necessary transfer to the execution of a contract concluded between your company and Sisam Agenti Srl.

Your data could be processed, in addition to the personnel in charge of processing, by the following subjects too:

1. private or public subjects to complete administrative and legal practices according to the provisions of EU. Reg. n. 679/2016;
2. consultants and companies that assist the company from an IT and infrastructural point of view;
3. professionals, associations of services and consultants that assist the company from a fiscal, commercial and legal point of view;
4. parent companies, controlled companies, shareholdings and related.
5. other companies and professionals and agents who collaborate with Sisam for the execution of the service (carriers, customs agents, other agents and external collaborators,
6. credit institutions;
7. collection companies;
8. enterprises and ensuring companies.

The data will not be subject to other methods of diffusion.

- We inform that you have the right to ask the Owner Sisam Agenti Srl access to your personal data, the correction or cancellation of the same or the limitation of processing which regards them or to oppose their processing, in addition to the right of portability as per Art. 13 letter b) GDPR visiting our website or writing to [privacy@sisam.it](mailto:privacy@sisam.it) or contacting us at the phone number +39 0586/243790.

- We inform you that you have the right of complaint to a Supervisory Authority in the event that it is considered that the processing of personal data does not comply with the legislation on privacy pursuant to Article 13 letter. d) GDPR;

- If you have provided your consent for one or more specific purposes, you have the right to revoke this consent at any time.

According to the GDPR on the processing of personal data (EU Reg. No. 679/2016),

I declare that I have read the privacy policy and the purposes contained in it in point 1 (management of pre-contractual relationships)

The customer ( \_\_\_\_\_ )

\_\_\_\_\_, \_\_\_\_\_ Signature \_\_\_\_\_